POLICY:

I. It is the policy of the Department of Corrections, that pretrial and probation officers (PO) will develop and maintain a cooperative relationship with residential program staff to coordinate offender supervision.

II. The PO will act as part of a multidisciplinary team overseeing the offender’s treatment plan.

APPLICATION:

This policy and procedure will apply to all Division of Pretrial, Probation & Parole employees.

DEFINITION:

Residential Program:
A live-in facility providing therapy, treatment or rehabilitative services to an offender or defendant (i.e. residential treatment facility, community residential center).

PROCEDURES:

I. Supervision of Offenders in Treatment Programs
The supervision of offenders in treatment programs shall be conducted as follows:

A. Offenders residing in a residential program must be classified by a PO in accordance with an approved risk assessment tool. The PO shall supervise the offender based on the standard for supervision established for the offender’s supervision level.

B. Offenders residing in a residential program must be directly supervised by the staff of the program.

C. Residential program staff are responsible for monitoring, observing and reporting any concerns related to the offender’s placement at their facility.
D. The PO shall maintain contact with the staff of the residential program to determine the offender’s progress in rehabilitative efforts and to coordinate the offender’s treatment plan.

E. Any contact or updates regarding the offender’s progress should be documented appropriately in the DOC offender management system.