



STATE OF ALASKA
DEPARTMENT OF CORRECTIONS

Procedure For Obtaining And Casting An Absentee By-Mail Ballot:

It is the responsibility of the prisoner who wishes to vote in a state or federal election to follow these steps in order to obtain and cast an absentee ballot. The Division of Elections determines whether or not a prisoner is eligible to vote.

Voters may begin applying for a by-mail ballot beginning in January of each election year. The following deadlines apply:

- If you are a qualified registered voter already and do not have any changes to your registration record, your completed application **MUST** be received by the Division of Elections no later than 10 days before Election Day.
- If you need to initially register to vote, your completed application must be received or postmarked on or before 30 days prior to Election Day.
- In a U.S. presidential election, you may initially register to vote and participate in the presidential race, so long as your completed application and any supporting documentation requesting a by-mail ballot is received 10 DAYS prior to Election Day.
- If you need to update your residence address, name or party affiliation, your completed application must be received or postmarked 30 days prior to Election Day in order for your change(s) to be eligible for an election. Otherwise, your completed application **MUST** be received 10 days before Election Day.

1. Write to the Division of Elections to request an application for an absentee ballot as well as a voter registration form if needed. The address is:

**Division of Elections
Absentee and Petition Office
2525 Gambell Street, Suite 105
Anchorage, Alaska 99503-2838**

2. After receiving the application for an absentee ballot, it is the responsibility of the prisoner to fill out the application and mail it to the address that is indicated.
3. After receiving the absentee ballot, it is the responsibility of the prisoner to follow all instructions, including meeting all deadlines, in order to submit the ballot in a timely manner.
4. Mail to and from the Division of Elections is considered privileged mail, however facility staff are not required to take steps outside normal procedure to expedite mail to the Division of Elections.
5. A prisoner who wishes to vote in a local or municipal election must write to the City Clerk to request an absentee ballot. A prisoner who is a resident of another state must write to that state's Secretary of State to request information as to how to obtain an absentee ballot.