

**STATE OF ALASKA
DEPARTMENT OF CORRECTIONS**

TIME ACCOUNTING RECORD AUDIT

OFFENDER #	LAST NAME	FIRST NAME	DATE	INSTITUTION

- | YES | NO | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Is the time accounting record placed in the proper section of the inmate file? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Are all sentenced cases accurately reflected on the time accounting record, and was the prisoner fully sentenced prior to the TAR being created? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Is the composite sentence the first entry on the time accounting record, and do the cases form a true composite? |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Are all cases identified as hours, days, months or years based upon the wording of the court order? |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Is all applicable prior service reflected, and is only enough applied to meet the amount of jail service required? |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. If Nygren credit was awarded does the record reflect where the prisoner was ordered to reside, and was SGT calculated / adjusted correctly? |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Is the author of the time accounting record identified by printed name and any subsequent entries made identified by initials? |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Are the parole eligibility dates accurately calculated, and are the calculations recorded on or attached to the TAR? |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Are adjustments on the time accounting record accurately reflected by code and date of entry or occurrence? (Post Sentencing) |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Is the projected release date accurate? |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. If supervision follows, are the probation / parole expiration dates recorded, and if post sentencing adjustments are made, are the expiration dates adjusted? |

COMMENTS:

Auditor SIDNEY WOOD, CTO