**Evidence Disposition Form:**

TO: Disciplinary Chairperson **** DATE: ****

FROM: Security Officer ****

**SUBJECT: EVIDENCE**

Evidence was seized on **** from Prisoner****.

Offender #: **** Evidence File #: ****

Brief Description: ****

****

****

Upon completion of the disciplinary process, Security requests that you notify them of the final disposition of evidence so that the item(s) may be properly disposed of.

[ ]  Prisoner Guilty [ ]  Prisoner Not Guilty

[ ]  Evidence No Longer Needed [ ]  No Appeal Received

[ ]  Appeal process completed and 60-day [ ]  Report Marked Informational

 time frame has lapsed since decision

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ File #: **** Date: ****

Disciplinary Chairman’s Signature

Disciplinary Ruling on Disposition of Evidence: ****

****

Superintendent’s Decision on Disposition of Evidence: ****

[ ]  Return to prisoner

[ ]  Place in property for disbursement at prisoner's expense

[ ]  Dispose of as abandoned property

[ ]  Dispose of weapons, alcoholic beverages, or drugs (DESTROY)

[ ]  Other

Superintendent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ****

Date of Disposition: **** Officer’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_